

WIDECOMBE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Thursday 3 May 2018 in Church House, Widecombe

Present: Councillor Newbolt-Young (Chairman), Booty, Fenton, Hassell, Lomax, Morley, Southcombe

Also present: County Cllr Gribble

Members of the Public: There were four members of the public (and a dog) present.

Clerk: Suzanna Hughes

4274 ELECTION OF CHAIRMAN

It was proposed by Cllr Morley, seconded by Cllr Hassell and unanimously agreed by all members present and voting that Cllr Newbolt-Young is re-elected as Chairman.

4275 ELECTION OF VICE CHAIRMAN

It was proposed by Cllr Hassell, seconded by Cllr Fenton and unanimously agreed by all members present and voting that Cllr Booty is re-elected as Vice Chairman.

4276 APOLOGIES FOR ABSENCE

- Cllr Routely
- Cllr Welby
- District Cllr Jeffery

4277 OPEN FORUM

A parishioner advised that he had submitted a planning application which the Parish Council would discuss at item 4285 and would be happy to clarify any details about the application, if required.

4278 DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

Councillors were reminded of their responsibility to continually update their Notice of Registerable Interests and to declare any disclosable interests, including the nature and extent of such interests they have in any items to be considered at this meeting. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting. There were no declarations of interest or requests for dispensation.

4279 RATIFICATION OF MINUTES

(a) Members received the minutes of the Parish Council meeting held on 5 April 2018 which were approved and signed by the Chairman as a true and correct record.

(b) Members received the minutes of the Annual Parish Council meeting held on 15 March 2018 which were approved and signed by the Chairman as a true and correct record.

4280 POLICE REPORT

No report.

4281 COUNTY COUNCILLOR'S REPORT

Cllr Gribble advised that he had looked into the issue raised at the Annual Parish Meeting regarding the two cattle grids on the Natsworthy road and sheep becoming trapped and there was nothing which can be done about it. He advised that he will establish ownership of the leat opposite the tennis court with the highways department.

4282 DISTRICT COUNCILLOR'S REPORT

No report.

4283 DELEGATES REPORTS

Cllr Fenton informed members that he had attended a meeting of the Church House Committee. The lightbulbs have been replaced downstairs and further new lighting is planned. The Committee has agreed that it has every intention to continue using Church House as a

community facility even if a new village hall is built. The Committee has a healthy bank balance and its finances are secure at the moment.

4284 MATTERS ARISING

(a) Community Housing Project

Members were advised that the TDC's Housing Enabling Officer had attended a site meeting with Homes England. She advised that she would like to arrange a meeting with a Housing Working Group

along with representatives of Teign Housing and Teignbridge District Council. The focus of the meeting would be housing mix (size), tenure (e.g. rent/self-build) and key principles behind a local

lettings agreement. It was agreed that Cllr Hassell would take the lead on this along with Ed Lamb and would liaise directly with Mary to arrange a meeting on 4 June. Other interested parties would also be invited.

(b) Maintenance of hedge and bank adjacent to leat opposite the tennis court After a lengthy discussion, it was agreed that ownership of the leat had to be established before any further action could be agreed. Whilst it was considered that it is likely to be no man's land, it was agreed to carry out a Land Registry Search to establish ownership. It was also agreed that Historic England should be contacted as it might be a feature which they would list should it have sufficient historic interest. Cllr Fenton suggested that the Parish Council might wish to think about registering unregistered parcels of land in the parish to protect them for the future. It was noted that the process of first registration is lengthy and that certain facts have to be established. Cllr Fenton agreed that he would look into this and report at a future meeting.

(c) Leusdon Summer Funday Members received and approved a request from Leusdon Church to use the village green on Tuesday 14 August for their summer fun day.

(d) Village walkabout

It was agreed to hold the village walkabout on Thursday 7 June commencing at 6.30pm from outside Church House. This would be followed by the Parish Council meeting at 7.30pm.

4285 PLANNING

(a) New applications/appeals

(i) 0200/18 – Erection of shed at Grendon Lodge, Widecombe-in-the-Moor Members agreed to support this application.

(ii) 0177/18 – Replacement plaster to walls and ceilings, replacement outside light and removal of render together with re-pointing at Honeysuckle Cottage, Ponsworthy Members agreed they had no objections to this application.

(iii) 0175/18 – Replacement agricultural building for livestock at Glebe Farm, Widecombe-in-the-Moor Members agreed to support this application.

(b) Decisions

No decisions were reported.

(c) Withdrawn

(i) 0125/18 – Construction of agricultural livestock building at Great Dunstone, Widecombe Members noted that this application has been withdrawn.

4286 ROLES AND RESPONSIBILITIES

(a) It was agreed that Cllr Fenton would monitor the trees in the parish.

(b) It was agreed that Cllr Welby would represent the Parish Council on the Widecombe Fair Committee

(c) It was agreed that Cllr Morley would represent the Parish Council on the Widecombe & District Sports Group.

(d) It was agreed that Cllr Southcombe represent the Parish Council on the Educational Trust.

(e) It was agreed that Cllr Fenton would represent the Parish Council on the Church House Committee.

(f) It was agreed that Cllr Booty would represent the parish's highways issues.

(g) It was agreed to write to Miles Fursdon thanking him for his efforts as Snow Warden and to confirm whether he wishes to continue with this role.

(h) It was agreed that Cllr Fenton would monitor the number of sandbags in the store and order additional sandbags when required.

(i) It was agreed that Cllr Southcombe would continue to check the defibrillator.

4287 REVIEW OF PARISH COUNCIL GOVERNANCE DOCUMENTS

(a) Standing Orders

Members received new model Standing Orders which incorporate or reference requirements of new legislation that has been introduced over the last five years. It was agreed to adopt the updated version as presented.

(b) Financial Regulations

Members received new model Financial Regulations which incorporate or reference requirements of new legislation that has been introduced over the last three years.

(c) General and Financial Risk Assessment

Members received the General and Financial Risk Assessment incorporating the following minor amendments: – Under 'assets', the defibrillator and sandbag store have been referenced. – Under 'admin', GDPR has been referenced. These updates were approved.

(d) Statement of Internal Control

Members received the Statement of Internal Control incorporated the following minor amendments:

– Correction to bank name

– Correction to internal auditor's details

– Reference to The Smaller Authorities (Transparency Requirements) Regulations 2015

(e) Fixed Assets Register

Members reviewed its fixed asset register and agreed that the register accurately reflected the Parish Council's assets.

(f) Investment Strategy

Members reviewed its Investment Strategy and agreed no amendments.

(g) Anti-fraud and Corruption Policy

Members reviewed its Anti-fraud and Corruption Policy and agreed no amendments

(h) Complaints Procedure

Members reviewed its Complaints Procedure and agreed no amendments.

4288 GDPR

(a) Members received and approved the following Privacy Notices to be posted on the parish website:

(i) The General Privacy Notice

(ii) The Privacy Notice for Staff, Councillors and Role Holders

(b) Members were advised that the government has tabled an amendment to its own Data Protection Bill

to exempt all parish and town councils from the requirement to appoint a Data Protection Officer under the GDPR the need to appoint a Data Protection Officer.

4289 FINANCE AND GOVERNANCE

(a) Payments

Members received and approve payments for approval:

(d) Cllr Fenton informed members that the church is looking into organising a party/meal to commemorate 100 years since the armistice.

There being no further business, the Chairman closed the meeting at 9.21pm.

Signed Dated

The next meeting of the Parish Council will be held on Thursday 7 June 2018 at 7.30pm.

Please note that on the same evening there will also be a walkabout of the village commencing at

6.30pm from Church House.