

## **WIDECOMBE PARISH COUNCIL**

Clerk – Mrs Suzanna Hughes LL.B (Hons)

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**To: Councillors Y Elliott (Chair), J Bibby, D Edwards, A Fitzpatrick, T Guest, C Partridge, S Raynor & J Welby**

You are hereby summoned to attend a **MEETING OF THE PARISH COUNCIL** in Church House, Widecombe on **THURSDAY 6 NOVEMBER 2025 at 7.30pm**

Suzanna Hughes

Clerk to the Parish Council

### **Agenda**

#### **1. APOLOGIES FOR ABSENCE**

#### **2. CASUAL VACANCY**

To receive an application from Michael Jonas to join the Parish Council as a co-opted member

#### **3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Members to be reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

#### **4. OPEN FORUM**

Members of the public are invited to address the Council

#### **5. MINUTES**

To approve and sign the minutes of the Parish Council meeting held on 2 October 2025

#### **6. REPORTS**

To receive the following reports:

- (a) County Councillor
- (b) District Councillors
- (c) DNPA Representatives
- (d) Police
- (e) Delegate Reports

#### **7. PROJECTS & ESTATES**

*(Cllrs Raynor, Edwards & Fitzpatrick)*

- (a) **Parish Council Logo**  
To approve draft logo design

- (b) **Defibrillator Training (Leusdon Memorial Hall)**

Update

- (c) **Parish Field**

Report, including details of upcoming events

- (d) **Tree Survey**

To agree that it is necessary to update the tree survey

## **8. PLANNING/LOCAL LIAISON**

*(Cllrs Bibby, Partridge, Guest & Welby)*

- **New planning applications/appeals**
- 0350/25 & 0351/25 – Higher Tor Farm, Poundsgate, Newton Abbot

Refurbishment of the cottage including replacement windows, external doors, porch, rainwater goods and chimney flue. PV slates on roof. New underfloor heating and floor finishes throughout.

- 0361/25 – Shop on the Green, Widecombe

Extension of a residential dwelling through the change of use of part commercial ground floor (Class E) to residential use (C3)

- **Planning Decisions/Withdrawals**

None

## **9. FINANCE & GOVERNANCE**

*(Cllrs Bibby, Partridge, Guest & Welby)*

- **Data & Digital Compliance**

Clerk to give verbal report; members to agree associated expenditure

- **Cash Book & Parish Field**

Members to note income & expenditure

- (c) **Payments**

To approve the following payments:

- Clerk's salary & disbursements – £579.84 (Nov & Dec)

- (d) **Small Grant Scheme**

Members to agree that the scheme is advertised for consideration of applications in March's meeting

(e) **Budget 2026-27**

To receive and consider draft budget proposals for 2026/26

(f) **Meeting Dates 2026**

To agree meeting dates and venues for 2026

**10. HIGHWAYS**

(a) Road Warden Scheme – update

(b) Other highways matters

***Potholes and other highways maintenance issues can be reported direct to DCC:***

*Online: <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>*

*Telephone: 0345 155 1004*

*Email: [customer@devon.gov.uk](mailto:customer@devon.gov.uk)*

**11. CORRESPONDENCE**

Members to be informed of all relevant correspondence not otherwise dealt with on the agenda.

**12. MEMBERS' ITEMS FOR INFORMATION OR GENERAL DISCUSSION, FOR INCLUSION ON FUTURE AGENDAS AND/OR ITEMS REQUIRING URGENT ATTENTION**

*Members are reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future*

**13. NEXT MEETING**

To confirm that the next Parish Council meeting will be held on 8 January 2026 in Church House, Widecombe