

WIDECOMBE PARISH COUNCIL

Clerk – Mrs Suzanna Hughes LL.B (Hons)

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To: Councillors R Newbolt-Young (Chairman), S Booty, G Fenton, T Hassell, J Lomax, S Morley, A Routley,

J Southcombe & M Welby

You are hereby summoned to attend the ANNUAL MEETING OF THE PARISH COUNCIL to be held on THURSDAY 3 MAY

2018 at 7.30pm in Church House, Widecombe-in-the-Moor.

Also invited:

District Councillor Jeffery, County Councillor Gribble and Community Police Officers.

Members of the press and public are welcome.

Suzanna Hughes

Clerk to the Parish Council

Agenda

1. ELECTION OF CHAIRMAN
2. ELECTION OF VICE CHAIRMAN
3. APOLOGIES FOR ABSENCE
4. OPEN FORUM

Members of the public are invited to address the Council

5. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Councillors are reminded of their responsibility to continually update their Notice of Registerable Interests and to declare any disclosable interests, including the nature and extent of such interests they have in any items to be considered at this meeting. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

6. RATIFICATION OF MINUTES

- (a) To approve and sign the minutes of the Parish Council meeting held on 5 April 2018
- (b) To approve and sign the minutes of the Annual Parish Meeting held on 15 March 2018

7. POLICE REPORT

8. COUNTY COUNCILLOR'S REPORT

9. DISTRICT COUNCILLOR'S REPORT

10. DELEGATES REPORTS

11. MATTERS ARISING

- (a) Community Housing Project – to receive an update from TDC's Housing Enabling Officer and agree next steps
- (b) Maintenance of hedge and bank adjacent to leat opposite tennis court – to receive an update and agree next steps
- (c) Leusdon Summer Funday – to receive a request from Leusdon Church to use the Village Green on Tuesday 14 August
- (d) Village Walkabout – to agree date

12. PLANNING

- (a) New applications/appeals

(i) 0200/18 – Erection of shed at Grendon Lodge, Widecombe-in-the-Moor

(ii) 0177/18 – Replacement plaster to walls and ceilings, replacement outside light and removal of

render together with re-pointing at Honeysuckle Cottage, Ponsworthy (iii) 0175/18 – Replacement agricultural building for livestock at Glebe Farm, Widecombe-in-the-Moor

(b) Decisions

To report any decisions, if received.

(c) Withdrawn

0125/18 – Construction of agricultural livestock building at Great Dunstone, Widecombe

13. ELECTION/APPOINTMENT OF MEMBERS TO OTHER BODIES

14. REVIEW OF PARISH COUNCIL GOVERNANCE DOCUMENTS:

(a) Standing Orders

(b) Financial Regulations

(c) General and Financial Risk Management

(d) Statement of Internal Control

(e) Fixed Assets Register

(f) Anti-fraud and Corruption Policy

15. GDPR

(a) To approve the following Privacy Notices to be posted on the parish website:

(i) The General Privacy Notice

(ii) The Privacy Notice for Staff, Councillors and Role Holders

(b) To note that the government has tabled an amendment to its own Data Protection Bill to exempt all parish and town councils from the requirement to appoint a Data Protection Officer under the GDPR

the need to appoint a Data Protection Officer

16. FINANCE AND GOVERNANCE

(a) Payments

To receive and approve payments for approval:

â^a Cheque no 000980 – Clerk’s salary and disbursements – £229.45

(b) Audit 2017/18

(i) To receive the year end bank reconciliation

(ii) To receive the internal audit report and to confirm that this Council is confident that the internal audit arrangements provide excellent reassurance for the public that the financial systems are robust and fit for purpose and to continue with the appointment of Hania Lee as the Internal Auditor to the Parish Council

(iii) To agree that this Council is exempt from a limited assurance review under s9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign the Certificate of Exemption

(iv) To complete and approve Section 1 of the Annual Return (Annual Governance Statement 2017/18)

(v) To receive, approve and sign Section 2 of the Annual Return (Accounting Statements 2017/18)

(c) Insurance

To receive and review insurance renewal quotation

(d) National Salary Award 2018-19

To note the new pay scales for 2018-20 to be implemented from 1 April 2018 and 1 April 2019 respectively

17. HIGHWAYS

To report on any highways issues Potholes and other highways maintenance issues can be reported direct to DCC: Telephone: 0345 155 1004 Email: customer@devon.gov.uk

Online: http://www.devon.gov.uk/road_maintenance.htm

18. CORRESPONDENCE

Members to be informed of all relevant correspondence not otherwise dealt with on the agenda including:

(a) Changes to the DNPA Ranger service

(b) Email from the Church House Committee regarding the organisation and impact on the community of a

running event held in the village in February

19. MATTERS OF INFORMATION AT THE DISCRETION OF THE CHAIRMAN

The next meeting of the Parish Council will be held on 7 June 2018 at 7.30pm